TAX PRE-AUTHORIZED PAYMENT PLAN

Camrose County offers a Monthly Tax Pre-Authorized Payment Plan for paying your property taxes. In accordance with Bylaw No. 1009, the deadline for enrollment is June 30th each year. This plan allows property owners to pay their property taxes directly to the County in monthly installments from January to December each year. Payments are automatically withdrawn from your bank account on the 1st business day of each month.

To take part in the Tax Pre-Authorized Payment Plan, an application must first be made, using the CAMROSE COUNTY - PRE-AUTHORIZED TAX PAYMENT PLAN AUTHORIZATION FORM. To qualify, your tax account cannot have any arrears. One form per property is completed.

If you are on the Pre-Authorized Payment Plan, you will receive an Assessment/Tax Notice in May, as in previous years, but you do not need to pay the tax bill, as the monthly payments will continue throughout the year. Your Assessment/Tax notice will show a credit for payments already made. The calculation for your monthly payment amount is as follows:

TOTAL TAX LEVY – JANUARY TO JUNE MONTHLY PAYMENTS
6 MONTHS (JULY TO DECEMBER)

By amending your payment amount for the last six months of the year, it ensures that your tax account has a zero balance by December 31st. Further, your monthly payments will be amended in January of the following year to help eliminate any large shifts in payments.

Camrose County requires your written authorization; along with your financial institution's information to sign up. For further information about this plan, please contact the Taxation Department at Camrose County (780) 672-4446 or through our website: www.county.camrose.ab.ca
Camrose County - Pre-Authorized Tax Payment Plan Authorization Form
(Enrollment Deadline: June 30th)

Tax Payer Name: ________________________________                         20___ Tax Levy: _______________

Customer ID # _____________

ROLL NO: _________________                     Pre-Authorized Monthly Tax Payments: _______________

I/We hereby authorize my/our bank: (Attach a copy of VOID Cheque)

Name of Financial Institution: _________________________________________

Branch Address: ___________________________________________________
City/Province: _______________________   Postal Code: __________________
Account No.: _____________________________________

To debit my/our account as indicated above for all estimated property taxes payable to Camrose County on the:

       1st day of each month, beginning ___________________________20___.

This authorization form allows Camrose County to adjust the monthly payments semi-annually, in order to clear the total current taxes, as of December 31st.

The treatment of each payment shall be the same as if I/we had personally issued a cheque authorizing payment as indicated, and to debit the amount and account specified.

Any payments returned NSF or otherwise non-negotiable, shall be subject to a $25.00 service charge. Regular collection procedures shall apply to any returned payment. A returned payment will make this agreement Null and Void and the customer will revert to the standard method of billing. Penalties may be applied.

This authorization may be cancelled at any time by written notice to me/us.

Any delivery of this authorization to you constitutes delivery by me/us.

Date: __________________________   Signature: ___________________________
Telephone: ______________________   Signature: ___________________________

PLEASE NOTE:
For verification purposes, please enclose a personal check marked “VOID” or an account number verification form from your financial institution

For joint accounts, all authorized signers must sign this form if more than one signature is required on cheques issued against the above account number.

In the event of a sale of the above noted property, or a change in bank accounts, it is your responsibility to immediately notify the Camrose County Finance Department in writing.

Camrose County collects the personal information on this form for the purpose of pre-authorizing a payment plan for taxes, under the authority of the Freedom of Information and Protection of Privacy Act, Section 32(c).

For more information contact Camrose County at 3755 43 Ave or call (780) 672-4446.

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